



ROHILKHAND COLLEGE OF NURSING, BAREILLY

Rohilkhand Medical College Campus Pilibhit by Pass Road, Bareilly. (U.P) 243006 INDIA

Phone : 0581-2526011, 2526012 (EPABX) Fax : 2526054, 2303345

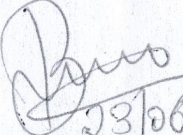
e-mail: info@rmcbareilly.com, www.rmcbareilly.com

DEPARTMENT QUALITY ASSURANCE CELL (D.Q.A.C)

For smooth and effective functioning of the IQAC in Bareilly International University, a step towards decentralization was taken up and Department Quality Assurance Cell (D.Q.A.C) in Rohilkhand College of Nursing was constituted for the purpose. The Head of the Department (Principal) will be the Chairperson with one member as coordinator from the concerned department to constitute D.Q.A.C. They meet twice in a year to look after the quality parameters of the Department.

FUNCTIONS/ GUIDELINES OF THE D.Q.A.C:

- To Coordinate with IQAC for the submission of required data and information to prepare **Annual Quality Assurance Report (AQAR)**.
- To improve the quality in all the aspects of the department.
- To meet yearly at least twice and discuss the activities and review the activities of the Academic Year.
- To check out yearly plans at the beginning of the academic year and to assure the implementation of activities planned.
- To conduct discussions on the various topics on Quality parameters periodically within the department.
- To create awareness on Quality parameters of NAAC to all the other colleagues of the department.
- To assist the colleagues of the department in filling of the prescribed formats and preparing for the Academic Audit.


23/06/2017
PRINCIPAL



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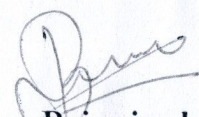
Ref. No.: NUR/1014A/2021

Date: 23/06/2021

As per the revised guidelines of February 2020 for the monitoring and creation of Department Quality Assurance Cell (D.Q.A.C) in the Institution, issued by the UGC, The Department Quality Assurance Cell of Rohilkhand College of Nursing, Bareilly, and is hereby constituted in super session of the earlier office order to this effect as below:

Constituted Department Quality Assurance Cell (D.Q.A.C)

S. No.	Name of Member	Designation/Role of D.Q.A.C
1	Mrs. Priyanka A Masih	Chairperson
2	Dr. Hariom Agrawal	Management Representative
3	Mr. Tasleem Khan	Senior Administrative officer
4	Dr. Pushpendra Kannoja	External Member
5	Mr. Sachin	Coordinator
6	Mr. Velladurai Naryanan	Member
7	Mrs. Anitha P	Member
8	Mrs. Birjeni Devi	Member
9	Mrs. Linthoi Devi	Member
10	Mr. Manoj Kumar	Member
11	Mr. Devesh	Non-Teaching Member
12	Mr. Abhishek	Alumni
13	Mr. Anand Saxena	Student Representative


Principal
23/06/2021

Copy to:

- BIU for Information please
- Senior A/O office
- Principal Pharmacy
- Office Copy

MINUTES OF THE MEETING

Date:- 28/06/2021

Time:- 10:00 am

Venue:- Meeting Room, Rohilkhand College of Nursing, Bareilly

A meeting of Department Quality Assurance Cell (D.Q.A.C) was held on 28/06/2021 at Meeting Room, Rohilkhand College of Nursing, Bareilly.

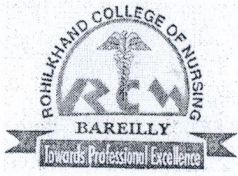
Following Members were Present:

- | | |
|----|-------------------------|
| 1 | Mrs. Priyanka A Masih |
| 2 | Dr. Hariom Agrawal |
| 3 | Mr. Tasleem Khan |
| 4 | Dr. Pushpendra Kannoja |
| 5 | Mr. Sachin |
| 6 | Mr. Velladurai Naryanan |
| 7 | Mrs. Anitha P |
| 8 | Mrs. Birjeni Devi |
| 9 | Mrs. Linthoi Devi |
| 10 | Mr. Manoj Kumar |
| 11 | Mr. Devesh |
| 12 | Mr. Abhishek |
| 13 | Mr. Anand Saxena |

Minutes of the meeting are as under:

1. Meeting was presided by Chairperson, Rohilkhand College of Nursing, Bareilly.
2. All the points listed in the agenda were taken up in the meeting.
3. **Agenda Point- 1:** Discussed the role and responsibilities of cell Members and distributed to all the members of D.Q.A.C.
4. **Agenda point – 2:** Discussed about the yearly Internal Institutional Audit and instructed to the cell members that they have to conduct yearly audit of the institution along with discuss the action plan of the discrepancies and send the report to the University I.Q.A.C.
5. **Agenda point – 3:** Prepared a Blue print for the assessment of quality indicators for the institution and discussed each criteria's with the cell members.

Cochin
Coordinator



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DEPARTMENT QUALITY ASSURANCE CELL (D.Q.A.C) MEETING

DATE: - 28/06/2021

TIME: - 10:00 AM

VENUE: - MEETING ROOM, ROHILKHAND COLLEGE OF NURSING, BAREILLY

ATTENDANCE SHEET

S. No.	Name of Member	Designation/Role of D.Q.A.C	Signature
1	Mrs. Priyanka A Masih	Chairperson	
2	Dr. Hariom Agrawal	Management Representative	
3	Mr. Tasleem Khan	Senior Administrative officer	
4	Dr. Pushpendra Kannoja	External Member	
5	Mr. Sachin	Coordinator	
6	Mr. Velladurai Naryanan	Member	
7	Mrs. Anitha P	Member	
8	Mrs. Birjeni Devi	Member	
9	Mrs. Linthoi Devi	Member	
10	Mr. Manoj Kumar	Member	
11	Mr. Devesh	Non-Teaching Member	
12	Mr. Abhishek	Alumni	
13	Mr. Anand Saxena	Student Representative	

It is certify that all the above members of **D.Q.A.C** were notified on 28/06/2021 along with meeting agenda.

Meeting held today and 13 members were present.

Coordinator